

2016 District 19 Roundup Sub-Committee Meeting Minutes

April 18, 2016

Knox Presbyterian Church, Burlington, ON

Attendees

Group	Attendees	Group	Attendees
Brant Hills	N.J. (VC)	Burlington 12 & 12	S.A.
Burlington Central	A.L. (TM)	Burlington Women's	F.G.
Downtown Discussion		Early Bird	N.
Fellowship	M.F. (ATM)	Glen Abbey	
Glenhaven		Hopedale	M.C. (Sec)
Keep it Simple		Language of the Heart	
Primary Purpose Men's		Rock Chapel	
Serenity		Skyway	
Steps to Sobriety		The Spirit of Saturday Night	J.N. (Chair) / D.P. (AC) / L.M.(PIC)
Today		Tuesday Morning Men's	
White Oaks		Al-Anon Family	K.R. (Al-Anon Co-Chair)

J.N. called the meeting to order at 6:30 pm, followed by a moment of silence and the Serenity Prayer. The group then shared the reading of the 12 Traditions while introducing themselves.

1. Chair's Update: J.N.

Information:

- Discussion regarding 2017 RoundUp Chair. D.P. was put forward for the position – a discussion regarding having no experience working with RoundUp prior to this year which is a requirement under the Roundup's S.S.G..
- Group felt that there is always support, & that previous RU experience should not prohibit D.P.'s candidacy. This was supported, particularly from those with prior RU experience.
- Motion was put forward for D.P. to be 2017 RU Chair, seconded, and passed unanimously.

Decision: D.P., currently the 2016 Alternate RoundUp Chair, will be the 2017 RoundUp Chair.

- J.N. confirmed that J.M. will host the sobriety countdown.
- It was also confirmed that literature, grapevine, and archives will all have tables during the day.
- J.N. still working on afternoon schedule – Speakers are kicking around various ideas for the afternoon. *Chair's Note: See attached for an updated proposed program. K & P have come forth with an idea for the afternoon session. They are just working on the timing, considering our schedule.*
- Banner still needs to be ordered. J.N. wants to investigate other options with better costs (cheaper alternative). The 10th anniversary is important to mark however current quote for banner is too high. J.N. will investigate & make decision. *Chair's Note: The banner has been ordered and slight changes have been made to bring the cost to the Roundup \$40-50 below the original estimate. The banner design will be revealed at the next RU meeting.*
- J.N. will follow-up with L.S. (Treasurer) who was not able to attend the meeting.

2. Alternate Chair's Update: D.P.

No additional information at this time.

3. Ticket Manager's Update: A.L.

Information:

- A.L. shared that 196 tickets sold to date, \$2,472 in sales. Ticket sales have slowed down, and A.L. will go to some groups to continue to promote.
- Offer of tickets was made to Hope Place, however they have a visitor's day on same day so declined offer. Also requested that if tickets offered again in future that it be enough for all clients, they would not take a sub group, would take all clients or none. They are a small facility & committee agreed this is a reasonable position, and would be a decision for 2017 committee.
- There has been no response back yet on ticket offer for Halton Recovery House.
- Over 200 tickets still out for sale – A.L. & M.F. have record of who has them.
- J.N. also shared that he donated 2 purchased tickets to a local health care group of doctors and other healthcare providers – hopefully a healthcare professional attends.
- It was noted that bank does not require a copy of the deposit form when making deposits to the account, which could save the additional copy & extend the life of deposit books.

4. Secretary's Update: M.C.

Information:

- M.C. has been monitoring email – no new action items. It was noted that following RU all documentation will be put into the email & file folder created for 2016 to use as reference for future events.
- M.C. to follow-up with webmaster to ensure posting of minutes as well as RU flyer – currently only teaser flyer is posted.

5. Public Information Coordinator's Update: L.M.

Information:

- Flyer for soliciting volunteers was completed, however as we are approaching event & volunteers are contacting N.J. it was decided not to distribute.
- Construction on New Street was discussed & committee determined attendees will find their way around it without the need for a poster to communicate. J.N. will ensure Speakers are well aware so they are not delayed.

6. Setup / Teardown Coordinator's Update: S.A. for C.H.

Information:

- S.A. confirmed all table cloths have been acquired – 32 rounds & 12 long.
- Sourcing flowers for centre pieces Friday. Ribbons will be tied with gold "10" to mark anniversary.
- Roundup Vases will be transferred from N.J. to S.A. post meeting. Looking to put into storage following RU for future use.

7. Al-Anon Co-Chair's Update: K.R.

Information:

- K.R. was in touch with Speaker – all on track & they are looking forward to event.
- Literature also confirmed for day.

8. Kitchen Committee Chair's Update: J.N. for F.F.

Information:

- J.N. was updated by F.F. prior to meeting – decision required regarding some menu items.
- Confirmed breakfast menu of 150 each of mini croissant, danish & muffins, all from Monastery Bakery. Lunch menu of 300 dinner rolls, 260 sweet & sour meatballs, 4 x lasagna (80 portions), 2 x veggie lasagna (40 portions), 2 x penne (40 portions) for a total of 160 pasta portions from Zarkeys.
- Discussion to add one more tray of pasta to increase the total number of portions to 180.
- Discussion of dessert options – 420 pieces from Zarkeys vs 450 pieces from M&M for a lower price.
- Motion was put forward to give guidance to F.F. to add one pasta portion & use M&M for dessert, seconded & unanimously supported.

Decision: J.N. to give F.F. & Kitchen Committee guidance to add one pasta portion & source desert from M&M.

There were no other committee member updates.

9. Old Business:

Information:

- Follow-up on discussion regarding value of door prizes. Committee members were to take back to groups for consideration. Determined that prizes are literature that most members already have, less value.
- Motion was put forward to put \$ from door prizes towards Big Books for Sobriety Countdown instead. Motion was seconded & unanimously supported.

Decision: Funds from door prize budget will be put towards Sobriety Countdown & no door prizes will be given at this year's RU.

- Big Book donation target from groups is 10. 5 have been committed so far (2 Early Bird, 1 Burlington Women's, 1 Brant Hills, 1 Fellowship).
- Afternoon agenda still to be confirmed. Speakers will be coming back to J.N. with concept for committee decision next Monday.

Decision: Motion put forward, seconded, & passed to extend meeting by 15 minutes.

10. New Business:

Information:

- Discussion on how to acknowledge 10th Anniversary of RU included having a Speaker do a 5-10 minute oral history.
- Suggestion was made instead to have a piece right in the program, saving time & having a written acknowledgement at same time.
- Motion was put forward, seconded & unanimously passed to have a written history of the RU added to the program, and to ask J.P. from Brant Hills group to write the piece. *Chair's Note: J.P. has graciously accepted the invitation from the Roundup Committee and will have a piece ready for us by Wednesday, April 27th.*

Decision: J.N. will ask J.P. to write the brief history of the RoundUp & then follow-up with L.M. (PIC) to produce piece for insertion to the program.

- J.N. will have RU Chairs for next meeting.
- Discussion regarding Speaker Gifts to supplement the medallions. Al-Anon will provide a Serenity Prayer Mug, while J.N. will reach out to B from Wear Your Recovery for additional ideas.

- It was discussed that while there is one committee meeting left prior to the RU, if it is necessary to have another meeting to resolve any outstanding issues / decisions the group would also meet on Wed. April 27. Whether this is necessary will be determined at close of meeting on Mon. April 25.

With no further business and no group conscience to continue, a motion was made to close the meeting. The motion was seconded and passed, and the meeting ended with the Lord's Prayer.

Next Meeting: Monday, April 25 at 6:30pm – Knox Presbyterian Church, 461 Elizabeth St, Burlington.

Continue to remind AA's of the event as it is fast approaching. Also continue to announce we are looking for volunteers on the day of the event. Encourage getting active!

- ***When: Saturday, April 30th, 2016***
- ***Where: Burlington Seniors Centre***
- ***Theme: "Recovery – A Design For Living"***
- ***Tickets: \$14***