

2016 District 19 Roundup Sub-Committee Meeting Minutes

Feb. 8, 2016

Knox Presbyterian Church, Burlington, ON

Attendees

Group	Attendees	Group	Attendees
Brant Hills	N.J.	Burlington 12 & 12	S.A.
Burlington Central	A.L. (TM)	Burlington Women's	F.G.
Downtown Discussion	J.M.	Early Bird	B.T.
Fellowship	F.F. (KCC) / M.F. (ATM)	Glen Abbey	
Glenhaven		Hopedale	M.C. (Sec)
Keep it Simple		Language of the Heart	
Primary Purpose Men's		Rock Chapel	
Serenity		Skyway	C.C.
Steps to Sobriety	S.N.	The Spirit of Saturday Night	J.N. (Chair) / L.M. (PIC) / D.P. (AC) / L.S. (Tres)
Today		Tuesday Morning Men's	
White Oaks		Al-Anon Family	K.R. (Al-Anon Co-Chair) / J.C. (Al-Anon Co-Chair)

J.N. called the meeting to order at 6:30 pm, followed by a moment of silence and the Serenity Prayer. The group then shared the reading of the 12 Traditions while introducing themselves.

1. Chair's Update: J.N.

Information:

- J.N. opened by recognizing that during the last committee meeting on Jan. 11, 2016 we broke Concept #5, which states:
 - Throughout our structure, a traditional "Right of Appeal" ought to prevail, so that minority opinion will be heard and personal grievances receive careful consideration.
- This was in relation to the discussion and subsequent vote on distribution of monies over Prudent Reserve. The motion was passed with substantial unanimity to donate \$1,400 to District 19. However 3 members abstained and 2 were against the motion. By Concept #5, those members should have been given a "right of appeal" which was not done.
- J.N. recognized the procedural error and asked the committee if any members wanted to pursue a right of appeal. With no requests for appeal by any member, the subject was closed and the meeting continued.
- J.N. put to the group the observation that the committee to date has taken "safe" decisions, & perhaps concerns over the sustainability of the Roundup given other programs that have discontinued is making the committee conservative in decisions. J.N. provided this as food for thought in future decision making and suggested we consider bolder decisions, in the spirit of "*nothing changes if nothing changes*".
- It was noted that some corrections are required on the permit with the City of Burlington, and there is a need to clarify food handling requirements with city staff.

Action: J.N. to have corrections made on permit with City of Burlington, and follow-up on any requirements related to food handling for the event.

2. Treasurer's Update: L.S.

Information:

- 3 cheques were made out following the last committee meeting (District, Zarkey's, Hall deposit) leaving a current bank balance of \$611.15.
- L.S. submitted an event budget to the committee, with total revenue estimates of \$3,800 & total expense estimates of \$3,385 resulting in a projected surplus of \$445. The budget was reviewed in detail.
- It was suggested that food costs could be higher than previous RU's given rising overall food costs, however it was pointed out that this was not a significant issue at the recent District Dinner event held Feb. 6, 2016.
- Discussion ensued on use of prudent reserve funds for expenses vs a separate operating budget. It was recommended this topic be deferred for decision for future events & tabled post RU.
- L.S. suggested a motion that any expenses over \$50 be handled by cheque and those under \$50 handled by cash, to reduce handling of cash & ease of tracking overall. Discussion followed including challenge of using cheques with some suppliers, as well as challenge of using personal cash for expenses. Committee was asked to think about such a motion & discuss at home groups until next month's meeting.

Action: Detailed RU budget to be kept on file with committee secretary. Discussion of appropriate operating budget vs use of prudent reserve to be tabled following the RU, at committee meeting in May. Committee members to discuss the idea of preference to use cheques for expenses over \$50 & discuss at home groups in advance of next meeting.

3. Ticket Manager's Update: A.L.

Information:

- A.L. provided a full summary report of all ticket activity to the committee, which was reviewed in detail.
- 400 printed tickets were received Feb. 1 and were available in time for Fellowship Dinner Feb. 6, where announcement of the upcoming RU was made, teaser flyers were on all the tables, and a large banner for the RU was posted. Thanks to Scott, Lynn, & Chuck.
- Expense for ticket printing of \$33.90 submitted to Treasurer.
- Tickets distribution has begun with A.L. focusing on Burlington/Hamilton and Alternative Ticket Manager M.F. focusing on Oakville, utilizing a form to record ticket numbers distributed/sold.
- 20 tickets & RU flyer are now at Literature Shop.
- Contact information for Bill A., who taped the speaker at the Fellowship Dinner, was passed to J.N. for consideration as an option for taping the RU.

Action: \$ from early bird ticket sales will be collected for deposit in Early March.

4. Public Information Coordinator's Update: L.M.

Information:

- Committee recognized wide use & benefit of Teaser Poster.
- Official RU Poster pending final selection of speakers so they may be put on the poster.

5. Al-Anon Chair's Update: K.R.

Information:

- Janice C. will be Al-Anon Co-Chair for the RU.
- Planning & sourcing of speaker(s) continues.

6. Kitchen Committee Chair's Update: F.F.

Information:

- F.F. suggested committee consider menu changes. At previous RU, there was significant excess breads/pastries & cold meats, while not enough hot food available.
- Having more greens was also recommended, and the option to utilize a large amount of leftover Caesar salad dressing from the recent District Dinner event was discussed.
- Group conscience was that F.F. empowered to explore menu options & food vendors at her discretion.

There were no other committee member updates.

7. Open Roundup Committee Positions

Information:

- Discussion was held regarding all open Committee positions soliciting volunteers.
- Motion was put forward & seconded to select Norm J. as Volunteer Coordinator.

Decision: Committee unanimously selected N.J. as Volunteer Coordinator.

- No additional volunteers were secured at this time.

Action: Committee members to continue to announce at area meetings that we are still looking for volunteers to join the Committee in the following capacities;

- Alternate Secretary
- Alternate Treasurer
- Alternate Volunteer Coordinator
- Alternate Roundup Roadie

Decision: Group conscience was attained to extend the meeting by 15 minutes.

8. Roundup Speakers

Information:

- Names of potential speakers & the rationale for selection that were put forward by committee members were distributed leading to a good discussion on options.
- It was confirmed that traditionally there was an equal gender split of 2 female & 2 male speakers, plus an Al-Anon speaker.

Decision: Group conscience was attained to invite K.H., P.H., A.F., and Z.S. If one or more are not available, alternate speakers C. and C.M. were selected. *(Please note that initials were used to protect the anonymity of the potential speakers. The Roundup Secretary will keep a more detailed record of the identity of these potential speakers in His records. This will also help to protect any potential "hurt feelings" if a potential speaker is unable or unwilling to participate in our Roundup – J.N.)*

Action: J.N. to invite those selected asap. Committee to be informed by email of any updates on speaker availability in advance of next meeting.

9. Other Business

Information:

- As there is a variety of leftover kitchen & other items from prior events, N.J. will provide a list of items to F.F. & L.S. to determine what can be used.

With the original plus extended meeting time elapsed and no group conscience to continue, a motion was made to close the meeting. The motion was seconded and passed, and the meeting ended with the Lord's Prayer.

Post Meeting Notes from the Chair:

- I did have the opportunity to extend an invitation to K.H. and P.H. to participate in the afternoon session of our Roundup. I am happy to report that both accepted without hesitation and are looking forward to participating in our event. Due to the unique relationship (at least to us) of these two, the afternoon session might take on a little bit of a different look. Both speakers were encouraged to take the theme of our Roundup and "run with it". Both speakers seemed "excited" by the opportunity. We are also considering the possibility of including an "Ask It Basket" with these two as part of the afternoon session. More to be explained at the next Roundup Committee meeting.
- I did send an email to our past taper (B.C.). Unfortunately, I have not received a response to date. I will follow-up with a phone call. In the meantime, I will be reaching out to a potential new supplier for taping services that A.L. presented to the committee.
- Speaking of the potential new supplier of taping services... We are attaching a copy of the introduction/proposal letter from the potential new supplier of taping services. We have removed any potentially identifying content in order to meet our anonymity requirements.
- I spoke with K.H. recently and asked if she had any of the Kitchen supplies from previous Roundups. She told me that she did not and that any supplies were likely with the previous Kitchen Committee Chair. I personally have not seen this person since the Roundup last year and do not know whether or not she is still in the district (I seem to recall that she was or was about to move at that time). Having said this, we may have to consider the possibility that any kitchen supplies we may have had are now lost for good. Hopefully, this is not the case and perhaps someone on the committee is in a position to reach out to the past Kitchen Committee Chair.
- This next point is important! There seems to be some confusion among committee members and ticket sellers regarding our Early Bird sales program. **Just to remind everyone: The group conscience was that Roundup tickets would be on sale at a discounted price of \$12 until March 1, 2016. Starting March 2nd Roundup tickets are to be sold at their listed price of \$14.** I am sure that our Ticket Manager(s) will appreciate everyone getting their ticket money in as soon after March 1st as possible. This will help them with recording "regular" ticket sales vs "discounted" ticket sales – as requested by the committee.

Next Meeting: Monday, Mar. 14 at 6:30pm – Knox Presbyterian Church, 461 Elizabeth St, Burlington.

Remind AA's we are looking for volunteers to join the Committee. Encourage getting active! Start talking about the Roundup at meetings.

- ***When: Saturday, April 30th, 2016***
- ***Where: Burlington Seniors Centre***
- ***Theme: "Recovery – A Design For Living"***
- ***Tickets: Early Bird price \$12 until March 1, then \$14***

Email From Potential Taper (Identifying Information deleted for anonymity purposes):

To the Event Organizing Committee,

Please allow me to introduce XXX. We are a small, sober enterprise located in the middle of Southern Ontario.

When I was newly sober (over twenty years ago) one of the first things my new sponsor did was give me three tapes to listen to. They had a huge impact on how my sobriety was to be shaped. I still have those tapes (now on CD) and still pass them on to the Newcomers. The message of AA / Alanon is widely and freely shared through the recorded medium. Our purpose is to capture those words of experience, strength and hope at your event to help pass it on.

We would like to invite you to consider using our service at your next event. Here's why we are the safest choice:

◇ No SURPRISES as the event draws near or the day of! Reliability and accountability is how we build and grow.

◇ When XXX records your next event our Professional and considerate service is guaranteed. We are here to help promote and grow your event; not make a huge fuss over the little things.

◇ No event is too big or too small!

◇ XXX uses only state of the art equipment for recording & sound system needs, with capable staff that know how to use it. We are continually upgrading our hardware to improve the recording and high-speed duplicating quality.

◇ We have the capability of recording up to FOUR meetings simultaneously. (Two is usually sufficient)

◇ Only Premium grade CD's are used in production. We have recently been able to source a reliable supply of high quality "Flash / Thumb" drives. We will now be offering sets using this storage media.

◇ CD sets are expertly & securely packaged in cases with custom covers which are be designed to mirror your event theme. With permission, we will incorporate any conference logo or phrase you may have into this design.

◇ All duplicating is done On-Site. Your attendees will have the pleasure of receiving their recordings before they go home! Singles are available immediately following speakers. We find these CD's are freely shared and draw more participants to your conference the following years.

◇ Sets can be designed and/or arranged as one complete set of the weekend or split as AA/Al-Anon sets and will also be sold individually.

◇ XXX will only display AA & Al-Anon related CD's at your event.

◇ Event attendees have the ability to purchase recordings via secure credit, debit card or cash.

◇ XXX can ably assist you in recommending speakers

(supplying contact information) from all over North America and the United Kingdom. We are pleased to make contact on your behalf (at your request) or to recommend speakers with an experienced message to fit your theme.

◇XXX has supplied recording needs for many groups and events. We are willing to go to any lengths to carry the message of AA's program of recovery.

◇We are able to provide entire sound systems on a rental basis.

◇To assist in the marketing of your event, we will be only too pleased to post your event flyer on our high traffic web-site. Should you elect to use another service, please send us your flyer – we will post it.

◇We are available on a direct request basis for recording at Anniversary or Special Event meetings. Please contact us for details.

OTHER EVENT SERVICES

In addition to our high quality taping service, we also offer "Recovery" oriented jewellery. We tailor our product selection to the type of 12 Step venue (AA – NA – CA - OA etc.) at which we have been invited to participate. We offer a complete range of recovery jewellery which can be viewed at our website:

(Deleted for anonymity purposes)

As is repeatedly requested by many attendees, we have a small offering of "drunk junk" which includes: bronze and anniversary medallions, key-chains, pin-on buttons, fridge magnets, and the like. We haven't been to an event yet, where someone has not asked "do you have???" At XXX do our best to accommodate, or get information on where they can get what they are looking for.

We are here to serve and to work with your committee for the benefit of your registrants. If all you wish is taping service, then that is what you get. If your organization allows, we will offer the other services within the limits set by you.

It is your event; you decide what is to happen.

Thank you for your time and serious consideration. Should you or the committee have any questions, please do not hesitate to contact us. The information is below in the signature.

(Signature and contact information deleted for anonymity purposes)